



COLLEGE OF AGRICULTURAL,
ENVIRONMENTAL AND NATURAL SCIENCES
Department of Agricultural and Environmental Sciences

September 26, 2011

To: Faculty at Land Grant and Other Institutions

From: Dr. Mudiayi Ngandu, President
Tuskegee University Chapter, The Honor Society of Agriculture,
Gamma Sigma Delta

Re: Call for Student Papers or Posters for the Student Competition,
69th PAWC

Plans are underway to finalize the program for the 69th Annual Professional Agricultural Workers Conference (PAWC), December 4-6, 2011, at Tuskegee University, Tuskegee, Alabama. Of special interest again this year are monetary awards for the best student oral and poster presentations (undergraduate: \$500; \$200; \$100 and graduate: \$500; \$200; \$100), as well as certificates for first, second and third place winners. The competition will take place on Sunday, December 4, 2011.

Every year, the Tuskegee University Chapter of Gamma Sigma Delta coordinates this aspect of the program. We need your help in identifying and encouraging participation in this special focus on future professionals in agricultural, food, and natural sciences as well as applied community work.

Please spread the word to have students interested in the competition to submit their abstracts by email to mngandu@mytu.tuskegee.edu by Monday, October 17, 2011. Note that there is a different submission for professionals (non-students) and non-competing students. The abstracts for those submissions should be directly sent to pawc@mytu.tuskegee.edu.

Instructions for preparing abstracts, papers and posters for the student competition are enclosed. Additional information on the 69th PAWC and submission guidelines are also included.

Let us hear from your students as soon as possible. For further information, please contact me by phone at 334-727-8448 or 334-421-1453.

enclosures

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The 69th Professional Agricultural Workers Conference Call for Papers for the Student Competition

Instructions for Preparation of Abstracts

Abstracts should contain no more than 250 words single-spaced with 12 font/characters per inch. The title of the presentation should be **ALL CAPS** and **CENTERED**. Presenting and lead author's name (should be a student and **NOT** faculty or any other person) should be **ALL CAPS** with the initial letters of other authors' names in upper case. Authors should use their full names followed by the name of the affiliated institution. Also, the preparer of the abstract should indicate which one of the other authors is the faculty advisor.

Skip a line and type the abstract as one continuous, single-spaced paragraph. Indent the first line. Use fill-justified margins (even right and left margins). Submit the abstract by email to mngandu@mytu.tuskegee.edu by Monday, October 17, 2011.

Instructions for Oral Presentations

Each presenter will be limited to a total of 15 minutes; 12 minutes for presentation and 3 minutes for questions and answers.

Timing is important in the scoring of oral presentations so presenters should be mindful of the time as they present. Each presenter is expected to answer at least three questions. If questions are not asked by the audience, then the judges will ask all the questions. In answering questions, the presenter should try as much as possible to be concise and answer the questions directly. He/She should avoid long and contorted explanations. If he/she does not understand the question, he/she should ask the questioner for clarification.

Presentations should be prepared in PowerPoint and given to the chairperson or moderator 30 minutes before the presentation so that he/she can upload it on a laptop.

Each presenter should be present at the start of the session and introduce himself/herself to the chairperson/moderator. The presenter should avoid being late. If, however, he/she is late, he/she should introduce himself/herself to the chairperson/moderator during the intermission, and not while another student is presenting.

Note: For oral presenters, one hardcopy of the full paper (based on the PAWC submission guidelines) are due by the time of presentation to Dr. Mudiayi Ngandu to qualify for a prize, and for inclusion in the PAWC Proceedings. Also, electronic copies are to be submitted to pawcproceedings@mytu.tuskegee.edu by the time of presentation. The coordinating editor of the PAWC Proceedings will not contact you again regarding the electronic submission.

Instructions for Poster Presentations

1. Poster should be 4'x 4' or smaller
2. Title, authors, and affiliated institution
3. Presenting and lead author (should be a student and **NOT** faculty or any other person) should be ALL CAPS. Initial letters of advisor's name should be upper case letters. Other authors' names may be added.
4. The Poster should contain the following:
 - a. Abstract
 - b. Introduction
 - c. Purpose/Objectives
 - d. Methodology/Materials and Methods
 - e. Results and Discussion
 - f. Conclusion
 - g. References
 - h. Acknowledgement (optional)

The poster should be self-explanatory. The poster session offers a more intimate forum for informal discussion than the oral presentation, but this becomes difficult if presenters are obliged to devote most of their time to merely explaining their posters to a succession of visitors. **To qualify for a prize, presenters have to adhere to the instructions for preparing the poster.**

Notes to Poster Presenters

For presentations to be included in the PAWC Proceedings, presenters will have to submit an electronic version of their full paper to pawcproceedings@mytu.tuskegee.edu (based on the PAWC submission guidelines). The coordinating editor of the PAWC Proceedings will not contact you again regarding including your paper in the Proceedings.

For those who actually win any of the prizes for the poster competition, they will have to submit an electronic version of their full paper to pawcproceedings@mytu.tuskegee.edu (based on the PAWC submission guidelines) to receive their checks.